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DEPARTMENT OF EDUCATION
Region V
Division Office - Marikina City
Sarasue Hizon School
SARASUE, CALAMANGA, CALAMANGAS SUR
MARIKINA CITY, CALABARZON | 0205-6098



Date: May 29, 2015

SCHOOL MEMORANDUM
NO. 0017.S.2015

SY 2015-2016 OPENING OF CLASSES

TO: ALL CLASS ADVISERS, SUBJECT TEACHERS & NONTEACHING PERSONNEL

Please be informed and reminded of the following

1. Day 1, June 1 formal classroom engagement is expected
2. LPS/DLIs should have been readied and prepared
3. LMs/Textbooks/references be distributed and ready for use
4. List of students posted on the door
5. All students be inside their respective classrooms attending classroom instructions
6. Brigada Eskwelista shall be continued, if there are still volunteers, at 4:00 pm, after the last period of classes
7. Late enrollees will be entertained at the office
8. Teachers should be in their respective subjects schedules
9. First lessons be incorporated with the new assessment system (grading system for K to 12)
10. Enhance explanation on the TLE mini courses
11. Load assignments/special assignments is subject to comments, suggestions, revisions
12. Everyone is requested to be in proper uniform on the first day of classes, June 1

For information and guidance

EVA C. MALAYAON
Principal I